

# M THE MAAO i N u t e

*Our organization's way to provide you the most current information regarding all things related to MN Property Tax Assessment Administration.*

## Let's get to know Region 9

### Counties:

- Anoka
- Carver
- Dakota
- Hennepin
- Ramsey
- Scott
- Washington

For the 2018 production year (taxes payable in 2019), five counties in Region 9 received the Solar Energy Production Tax (Carver, Dakota, Hennepin, Scott, and Washington), accounting for 20% of the energy produced that was subject to the Energy Production Tax in Minnesota.

Counties in Region 9 do not receive the Wind Energy Production Tax.

### Officers:

**Region Director** - Michele Gelo, Minnetonka

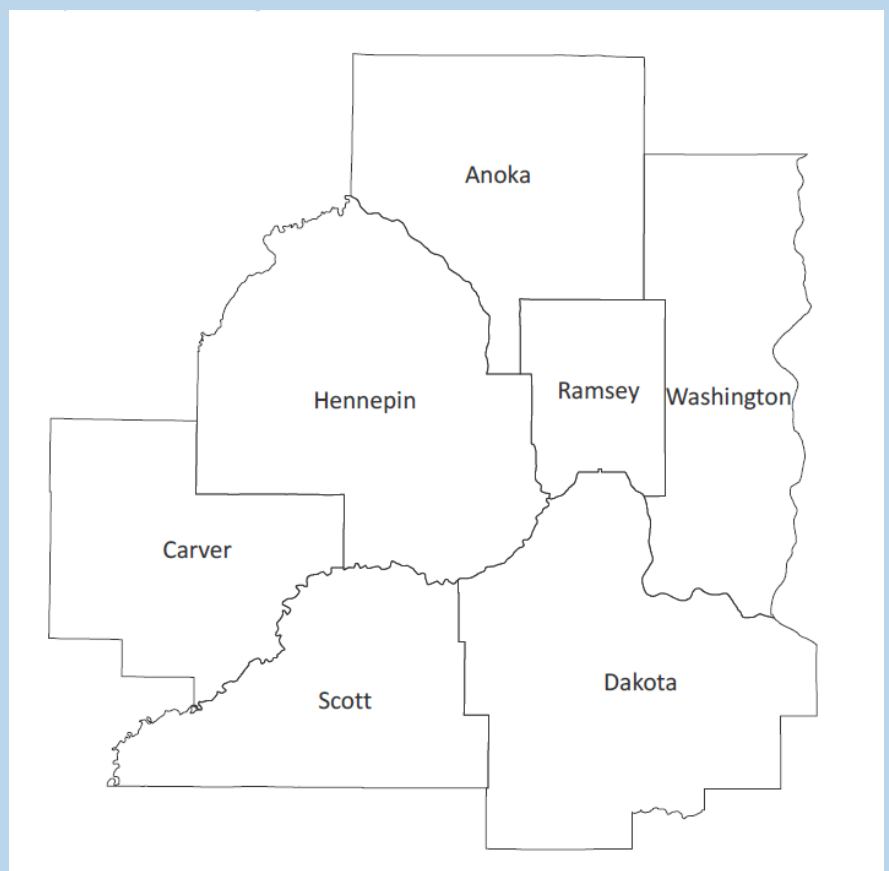
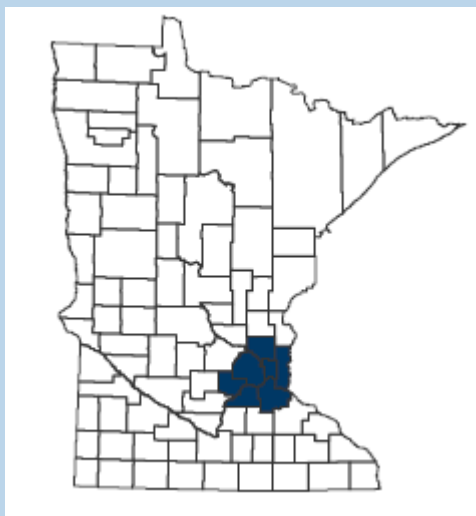
**President** - Ryan Johnson, Carver

**Vice President** - Ali Fox, Dakota

**Second Vice President** - Open

**Secretary** - Ali Fox, Dakota

**Treasurer** - Thomas Brandt, Ramsey

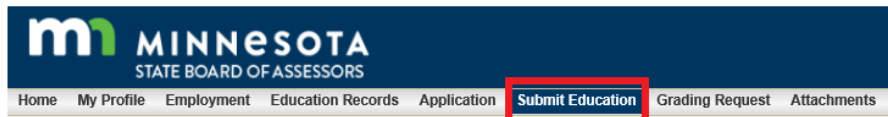


# Minnesota State Board of Assessors Updates

## Submitting Education on your [Online Assessor Account](#) (Assessor Licensing System)

With the current 4-year cycle coming to an end on June 30, 2020, you may need to submit course completion certificates. Here are the step-by-step instructions.

**Step 1:** Log into your online assessor account and select Submit Education, then Submit Proof of Education.



### Submit Education

[Submit Proof of Education](#)

[Request Approval for a New Course/Seminar](#)

View Courses or Seminars pending approval by clicking the buttons above. Approved courses show in the Records page.

**Step 2:** Fill in all of the fields with the course details.

**Step 3:** Attach a PDF copy of the course completion certificate by selecting Attach Proof.

### Attachments

[Attach Proof](#)

[Save As Draft](#)

[Delete Draft](#)

[Submit](#)

**Step 4:** Select the Attachment Type, Browse for your saved document, and Upload. You will receive a pop-up that your attachment was successfully uploaded.

Edit

Browse

File Name  
Completion Certificate - McKissock Course.pdf  
File Size: undefined

Attachment Type  
Completion Certificate

Cancel

Upload

**Step 5:** After the attachment is uploaded and saved, you must select the Submit button.

Attachments

Type Name

File Name

Completion Certificate

Completion Certificate - McKissock Course.pdf

Attach Proof

Save As Draft

Delete Draft

Submit

**Step 6:** You will receive a pop-up confirming your course was submitted.

**Step 7:** Verify that your course is listed in the courses submitted, pending approval by the board.

### Courses submitted, pending approval by the board

Sponsor Org	Course Title	Status	Attachments
Appraisal Institute	Advanced Sales Comparison & Cost Approach	Submitted	<a href="#">Attachments</a>

[View Education Records](#)

# Congrats New Designees!!

## CMA

- Jordan Crow, Wright
- Jessica Gusa, Wabasha
- Shana Jackson, Nicollet
- Joseph Odell, St. Louis
- Jon Osterberg, St. Louis
- John Staine, St. Louis
- Jake Stenzel, Anoka

## CMA, IQ

- Ryan Kirby, Morrison

## AMA

- Annalee Jones, Polk
- Ronald Karrow, Washington
- Lisa Olson, Mille Lacs
- Vickie Sullivan, Crow Wing
- Heather Bruley, Kittson

## SAMA

- Heather Bruley, Kittson
- John Conway, Winona
- Mason Couvier, St. Louis
- Matt DeFlorin, Dakota
- Bill Downs, St. Louis
- Andrew Imes, Lake
- Christa Jetland, Itasca
- Noah Mittefehldt, Lake
- Jeffrey Sehr, Rock
- Lavon Vieths-Augustine, Goodhue

## Safety Tips for Assessors

### Keep track of colleagues

Have a check-out employee board at your office, listing your name, destination, customer name, date and expected return time. Or have a tracking app on your phone connected to someone you trust.

### Wear your Appraiser/Assessor ID

Always wear visible identification such as a badge. It is also best to drive a vehicle clearly marked with your organization's name. These will be invaluable for identification if you need to get assistance.

*Tips adapted from the [National Association of Realtors 56 Safety Tips for Realtors](#).*

### What's your #1 safety tip?

Please share your safety tips by emailing [holly.soderbeck@state.mn.us](mailto:holly.soderbeck@state.mn.us).

## Education Updates

- Attend [USPAP-15 hour](#) in-person **Monday, March 2 – Tuesday, March 3, 2020** in Chanhassen. Registration will close Monday, February 24<sup>th</sup>. [Register today](#) to reserve your spot!
- Save the date for Summer Seminars: Wednesday, May 20<sup>th</sup> – Thursday, May 21<sup>st</sup> in St. Cloud.

## Scholar Recipients

- Dan Franklin - Karac Johnson, Minnetonka
- Assessment Laws & Procedures - Colin Anderson, St. Louis Park & Vicki Mandt, Norcross
- Basic Appraisal Procedures - Anthony Kjosling, Chaska

We hope you enjoy reading the MAAO Newsletter. If you have ideas for content or would like to be part of publication, contact us at:

[holly.soderbeck@state.mn.us](mailto:holly.soderbeck@state.mn.us)



**MAAO**  
Minnesota Association  
of Assessing Officers