

# The Communicator

A Publication of the  
Minnesota Association of Assessment Personnel



October 2011 – Volume 53



## MINNESOTA ASSOCIATION OF ASSESSMENT PERSONNEL 2011 - 2012 SLATE OF OFFICERS

### OFFICERS

President: Melissa Janzen, Wright County (2011-2012)  
Vice President/Parliamentarian: Krista Krupa, City of Willmar (2011-2012)  
Secretary/Treasurer: Shayla Strack, Morrison County (2011-2013)

### EXECUTIVE BOARD

President: Melissa Janzen, Wright County (2011-2012)  
Vice President: Krista Krupa, City of Willmar (2011-2012)  
Secretary/Treasurer: Shayla Strack, Morrison County (2011-2013)  
Past President: Jason Vaith, Stearns County (2011-2012)  
Executive Bd Mem at Large & Chair: Christie Fox, Blue Earth County (2011-2013)

### EDUCATION COMMITTEE

President: Melissa Janzen, Wright County (2011-2012)  
Vice President: Krista Krupa, City of Willmar (2011-2012)  
Secretary/Treasurer: Shayla Strack, Morrison County (2011-2013)  
Past President: Jason Vaith, Stearns County (2011-2012)  
Executive Bd Mem at Large & Chair: Christie Fox, Blue Earth County (2011-2013)  
Conference Coordinator: Joy Michaelson, Stevens County (2011-2013)  
Education Board Member at Large: Julie Shelstad, Morrison County (2010-2012)  
Education Board Member at Large: Dawn Anderson, Wright County (2011-2012)  
*(to complete last year of 2-year term for Krista Krupa - who became Vice President)*

### CONFERENCE COORDINATOR

Joy Michaelson – Stevens County (2011-2013)

### COMMUNICATOR COMMITTEE

Judy Liddell – Morrison County

### HISTORIAN COMMITTEE

Judy Liddell – Morrison County





So that all members may recognize the Officers for MAAP, below are pictures of:

**MINNESOTA ASSOCIATION OF  
ASSESSMENT PERSONNEL  
2011 - 2012 SLATE OF OFFICERS**



President 2011-2012  
Melissa Janzen  
Wright County



Vice President 2011-2012  
Krista Krupa  
City of Willmar



Secretary/Treasurer 2011-2013  
Shayla Strack  
Morrison County



Past President 2011-2012  
Jason Vaith  
Stearns County



Executive Board Member  
at Large 2011-2013  
Christie Fox  
Blue Earth County



Education Board Member  
at Large 2010-2012  
Julie Shelstad  
Morrison County



Education Board Member  
at Large 2011-2012  
Dawn Anderson  
Wright County



Conference Coordinator  
2011-2013  
Joy Michaelson  
Stevens County



Communicator Editor  
& Historian  
Judy Liddell  
Morrison County

# What's Happening Around MAAP Country...

## New Members:

Marcia Hills, Aitkin County  
Kelly Othoudt, Blue Earth County  
Denise Jacobs, City of Moorhead  
Erin Hornberger, Freeborn County  
Jeanne Runge, Martin County  
Rhonda Burge, Nicollet County  
Carol Weber, Rock County  
Lori Bistodeau, Sherburne County  
Theresa Quinn, Sherburne County  
Virginia Wenisch, Waseca County  
Judy Baker, Hennepin County  
Jacqueline Mathis, Hennepin County

Please take a moment to introduce yourself to our new members and make them feel welcome!

# Welcome!

## Retired Members

Betty Johnson, Beltrami County

We will miss your many contributions to MAAP and wish you well with your new endeavors!

Every year at the Summer Workshop, names of workshop attendees are drawn for scholarships and prizes.

MAAO donated \$500 in Scholarships for members to use for registration for the 2012 MAAP Summer Workshops in Owatonna MN. Six \$75.00 scholarship and one \$50.00 scholarship were awarded at the 2011 MAAP Summer Workshop in Duluth.

**A special thanks goes to MAAO for their continued support of our organization!**

\$75 Charlotte Britney - Itasca County  
\$75 Rhonda Burge - Nicollet County  
\$75 Lori Mueller - Nicollet  
\$75 Janet Kaschmitter - Stearns County  
\$75 Jackie Meyer - Sherburne County  
\$75 Shayla Strack - Morrison County  
\$50 Mary Pekarek - Benton County

Award for returned name badge: Cathy Emerson, City of Maple Grove

Award for returned survey: Edie Kloss, Wright County

# MAAP 2011 Summer Workshop August 18-19, 2011

Duluth, MN



< Drew Imes, from the Department of Revenue reviewed the new 2011 new laws, and gave a refresher and overview of Special Ag Homesteads, Disabled Vets Market Value Exclusion, Spousal Homesteads and Mortgage Foreclosures. In the afternoon he covered information about the County and Local Boards of Appeal and Equalization.

Jason Parker from the Department of Revenue > presented information on the role of the Certificate of Real Estate Value (CRV), the new eCRV system and the equalization process in calibrating property assessments to true market value.



< Dennis Lamkin, RPA, works at US Bank Corporate Real Estate, VP, Sr. Property Manager presented information on the beautiful Glensheen Mansion in Duluth.



Gary Grossinger (Stearns County Assessor) & > Greg Kramber (Wright County Assessor) did a presentation titled: "A Day in the life of a Field Appraiser, Assessment Challenges, GIS and Tax Court".



**Thank you to all the speakers!  
And Thank You to the MAAP Education Committee  
for a great workshop!**

**MAAP BUSINESS MEETING MINUTES**  
**AUGUST 18, 2011**  
***Call To Order:***

The Minnesota Association of Assessment Personnel met Thursday, August 18, 2011 at Holiday Inn in Duluth, Minnesota. President Jason Vaith called the meeting to order.

***Secretary's Report:***

President Jason Vaith asked the membership if there were any corrections or additions to the minutes. Mitzi Wicklund made a motion to approve the secretary's report with a second from Julie Shelstad. The membership approved the minutes as published in The Communicator.

***Treasurer's Report:***

President Jason Vaith asked the membership if there were any corrections or additions to the treasurer's report. Barb Wendt noted a correction to the Beginning Balance date to 10/15/2010 and will be corrected in the final report. Bonnie Crosby made a motion to approve the Treasurer's report with a second from Krista Krupa. The membership approved the Treasurer's Report as published in The Communicator.

***Committee Reports:***

Chairperson Julie Shelstad provided the Education Committee report. Julie stated that the committee along with newly elected board members would meet Thursday after the close of the business meeting.

The committee will set their next meeting date, review options for the following workshop, and discuss information about the 2012 workshop. The 2012 summer workshop will be held August 16-17 at the Owatonna Holiday Inn.

The 2011 workshop education agenda was challenging this year due to the new CEH requirements from the Minnesota Board of Assessors and the pending State shutdown schedule. Julie confirmed to the membership that the 10 CEHs were approved for this workshop by the MBA.

Any suggestions for educational opportunities will be welcome from the membership. Please note them on the surveys or contact an Education Committee member with education suggestions.

Julie Shelstad gave the Communicator Report on behalf of Judy Liddell who was unable to attend the workshop this year. She went over the voting process for the Communicator awards. Votes for two October and two June story submissions will be collected by the close of this workshop. There is a cash prize awarded at the December meeting to the winning submissions. Julie also gave a reminder to keep sending articles.

Julie announced that MAAP now has a Facebook page for members to be aware of membership information – just search MAAP and select "like".

***Old Business:***

The first order of old business was the 2011 winter meeting. The winter MAAP meeting will be hosted by Sherburne County at the Becker golf course. The meeting is scheduled for



Friday, December 2, 2011. Mark your calendars and watch for details in the next Communicator.

The next order of old business was the Care Connection update. A vote was taken on the recommended changes to the Care Connection policy based on the survey results received from members after discussion at the December 2010 winter business meeting. The changes include removing "significant other" as a family member, change the memorial for a family member to \$25 (was \$20) and add a new sentence for a memorial of \$50 for the loss of a current MAAP member (was previously \$20 for loss of family member and/or member.) After discussion, Krista Krupa made a motion to adopt the changes with a second from Cathy Emerson. The motion passed with the approval of the membership – no opposing votes were noted.

The third order of old business was the Office Administration Support/Assessment Personnel Workshop - the Education Committee will be in contact with the Department of Revenue about whether another Office Administration Support/Assessment Personnel Workshop will be offered. It was suggested to look at a date in November 2012 in a central Minnesota location.

### ***New Business:***

The first order of new business was announcing the 2012 summer seminar, which is scheduled for August 16 and 17 at the Holiday Inn in Owatonna, Minnesota. The program agenda is being discussed by the Education Committee, and suggestions for topics and speakers will be welcome in order to meet the 10 CEHs requested from the Minnesota Board of Assessors.

The next order of new business was to add two changes to the Conference Coordinator position by updating the bylaws wording in Article VIII, Sections 1 and 4. The first change is to add "to serve a two-year term." in Section 1. The second change is to add the word "education" in Section 4. A motion to accept these changes was made by Mary Peterson with a second from Mitzi Wicklund. The motion passed with the approval of the membership – no opposing votes were noted.

The next order of new business was to obtain feedback on holding the Business Meeting over lunch time at the workshop. With the limited time frame available for workshop education, the Business Meeting was held during the luncheon period. Members were requested to provide feedback on their surveys about whether this option was acceptable for future workshops.

The next order of new business was the election of officers. President Jason Vaith asked for any volunteers or nominations for the office of Vice President.

Mary Peterson nominated Krista Krupa from the city of Willmar. Krista accepted the nomination. A vote was held and Krista was elected the new Vice President. She will hold the positions of Vice President (2011-2012), President (2012-2013), and Past President (2013-2014).

President Vaith asked for nominations or volunteers for the position of Secretary/Treasurer. Julie Shelstad nominated Shayla Strack of Morrison County for the position, Shayla accepted the nomination and was elected to the two-year position (2011-2013).

President Vaith then asked for nominations or volunteers for the position of Education Board Member at Large; Joy Michaelson nominated Chris Fox from Blue Earth County to continue another two-year term for the position, and Chris accepted the nomination. She was re-elected to the position (2011-2013.)

President Vaith then asked for nominations or volunteers for the position of Conference Coordinator. Krista Krupa nominated Joy Michaelson from Stevens County for the Conference Coordinator position. Joy accepted the nomination and was elected by the membership to serve the two-year position (2011-2013).

With Krista Krupa accepting the Vice President position, the second year of her Education Board Member at Large position was open; Melissa Janzen nominated Dawn Anderson of Wright County to complete the second year of the two-year position. The membership voted Dawn to be the Education Board Member at Large (2011-2012.)

***Miscellaneous:***

The next order of business was the Certificates of Service presented by Vice President Melissa Janzen:

Certificates for five years (2006 – 2011) were awarded to Peggy Schulman, Craig Swanson, Dawn Klein, Lynn Fisher, Jodie Szabo, Lynne Freezy and Danielle Lee.

Certificates of Service for ten years (2001 – 2011) were awarded to Patricia Miller, Mary June Pekarek, Bonnie Crosby, Joanne Welch, Lisa Strand, Diane Scotting, Joyce Larson and Sherri Kitchenmaster.

Certificates of Service for fifteen years (1996-2011) were awarded to Joanna Campbell and Joy Michaelson.

Certificates of Appreciation were awarded to Jason Vaith for Vice-President (2009 -2010) and President (2010 - 2011); Shayla Strack for Past President (2010 -2011); Barbara Wendt for Secretary/Treasurer (2009-2011); Chris Fox for Executive Board Member at Large (2009-2011); Jennifer Becker for Conference Coordinator (2009-2011).

***Adjournment:***

Julie Shelstad made a motion to adjourn at 12:45 p.m. with a second by Krista Krupa. Motion carried and meeting adjourned.

Respectfully submitted,

Barbara Wendt, CMA  
Secretary/Treasurer



**Minnesota Association of Assessment Personnel**  
**Business Meeting Agenda**  
**Friday, December 2, 2011**

- I. Call to Order
- II. Secretary's Report - Shayla Strack
  - A. Corrections or Additions? If none, minutes stand as published in the Communicator.
- III. Treasurer's Report – Shayla Strack
  - A. Corrections or Additions? If none, financial statement stands as published in the Communicator.
- IV. Committee Reports
  - A. Education Committee – Christie Fox, Chair
  - B. Communicator Committee – Judy Liddell
    - 1. Pictorial Directory
- V. Historian – Judy Liddell
- VI. Old Business
  - A. 2011 Summer Workshop Evaluations – Krista Krupa
- VII. New Business
  - A. Discussion of CEH Survey
  - B. 2012 Summer Workshop – Christie Fox
  - C. Discussion and Voting on a Computer for Sec./Treas.
  - D. Volunteer to host the 2012 Winter Meeting
- VIII. Miscellaneous
  - A. Communicator Awards – Judy Liddell
  - B. Any other business to discuss?
- IX. Adjourn



**MAAP Winter Business Meeting**  
**Friday December 2, 2011**  
*Hosted by Sherburne County*  
**At Pebble Creek Golf Club**  
**14000 Clubhouse Lane**  
**Becker, Mn 55308**



- 9:30 a.m.            Registration, coffee, rolls
- 10:00 a.m.           MAAP Business Meeting
- 10:30 a.m.           Brodini Family Comedy Magic show
- 12:00 noon           Lunch  
                          Door Prizes  
                          Gift Exchange – bring a wrapped \$5.00 gift – optional.

Registration Fee: \$ 20.00 per person (make checks payable to MAAP)  
 Please mail your registration and payment **no later than**  
**November 18, 2011** (no refunds after that date) to:

Shayla Strack, MAAP Secretary/Treasurer  
 Morrison County Assessor's Office  
 213 SE 1<sup>st</sup> Ave  
 Little Falls, Mn 56345  
 Phone : 320-632-0102   Toll Free: 866-401-1111, ext. 102  
 Fax: 320-632-7804  
 E-mail: [ShaylaS@co.morrison.mn.us](mailto:ShaylaS@co.morrison.mn.us)

Suggested Hotel Accommodations: Crossings by GrandStay Inn and Suites  
 Rooms start at \$80/night (NO block of rooms is reserved)  
 14435 Bank St  
 Becker, MN 55308  
 763-262-7700

Lunch Menu: Fresh Hot Popovers with honey butter accompanied with a Caesar Salad  
 Baby Red Potatoes and Fresh Veggies, Honey Mandarin Almondine Chicken (chicken  
 breasts topped with a honey cream sauce, mandarin oranges, and almonds)  
 Seafood Alfredo, Butterflied deep fried shrimp, Assortment of desserts

Name(s) of Attendees:	City/County	\$20.00

Total Amount Enclosed: \$ \_\_\_\_\_



The Best In Golf Entertainment Rated 4 ½ Stars and one of the Best Places to Play by Golf Digest magazine, the Championship Course at Pebble Creek offers a high quality golf experience that is sure to challenge every level of play. A fun, friendly and affordable entertainment experience perfect for the whole family!

The NEW Local 9 offers the same high quality golf experience that you've come to expect from Pebble Creek, but in a casual, family-friendly environment where all levels of play have fun!

The restaurant at Pebble Creek Golf Club is entitled "Blue Moon Grille" and features our modern yet elegant banquet spaces, we can accommodate almost any size group. Let our catering staff work with you to create the perfect menu to make your event one of a kind! Pebble Creek, located a short distance north of Minneapolis, is a world-class links style course. It features native grass lined fairways teaming with wild life, glistening water features, and fast greens that challenge even the best golfers. Take your best shot, then visit Blue Moon Grille.



Pebble Creek offers superior meeting, banquet, reception and wedding facilities. Our Blue Moon Grille culinary staff, along with our catering staff, will assist you in customizing an event for you. Blue Moon Grille, overlooking Pebble Creek Golf Club, seats approximately 250 guests. The banquet facility at Blue Moon is the perfect setting to celebrate a special occasion, organize a social gathering or hold a meeting/conference. A great place to mix business with pleasure! At Blue Moon, an atmosphere that is truly special surrounds you and your guests. The Blue Moon Grille staff is friendly, knowledgeable and professional. Blue Moon will help plan and organize your event and will cater to your needs during your event to ensure your experience is memorable for you and your guests!

## **Directions to Pebble Creek Golf Course and Blue Moon Grille**

### **From St. Cloud:**

Going Southeast on Highway 10 about 17 miles to Becker.

Turn left, north on County Road 23 (Sherburne Avenue). (Caution light at intersection.)

From here it is one mile to Pebble Creek. Turn right into parking lot.

### **From the Twin Cities:**

Traveling West on 694 or North on 394, Go West on 94 about 18 miles to second Monticello exit (Highway 25). Exit right.

Go north on 25 about a half mile across Mississippi River. Immediately across river, get into left turn lane (stoplight).

Turn left or northwest on County Road 11. Continue northwest about 4 miles to Highway 10.

Turn left or NW on Highway 10 about 3.5 miles to County Road 23 in Becker. (Caution light.)

Turn right or north on CR 23 (Sherburne Avenue). From here it is one mile to Pebble Creek.

Turn right into parking lot.

## **There will be 40 minutes of entertainment offered by:**



### ***Brodini*** ***The "Family" Comedy Magic Show*** ***The Heart and Soul of Magic***

His award-winning comedy-magic show is all about audience participation.

*The Award Winning Brodini Comedy Magic Show* challenges young audiences with his award winning magic. Scarves, coins, cards, balls, ropes, and ordinary items become animate objects of wonder and curiosity in Brodini's hands, but never without some help from children and adults in the audience. Transformations, relocations, thin-air illusions, and surprising predictions keep young and old laughing, looking, scratching their heads, and wanting more!

**Graylyn Morris** is a professional performer with more than 20 years of experience as a crowd-pleasing magician. Brodini's "Comedy Magic Show" has entertained countless parties, weddings, fundraisers, and corporate events here in the Twin Cities area since 1995.

"Brodini" is more than a veteran performer. He's a professional performer with more than 20 years of experience with audiences of all kinds. He's a veteran of the United States Army, a father, and grandfather. Graylyn grew up in St. Paul, and raised his children in the city's Dayton's Bluff neighborhood.